



**SHAWSHEEN VALLEY TECHNICAL HIGH SCHOOL**  
100 Cook Street, Billerica, MA 01821  
School Council

Meeting Minutes  
November 7, 2024

**In Attendance:** Jessica Cook, Principal; Kerry O'Brien, Faculty; Kristen Baker, Parent; Carrie Patel, Parent; Tracy Shunamon, Parent; Michael Parent, Community Representative; Dale Gardner, Student; Alyssa Costantiello Student; Karina Palencia-Marroquin Student; Diane Cedorchuk, Recording Secretary.

**Absent:** Brendan Driscoll, Community Representative

**Call to Order:**

Ms. Cook called the meeting to order at 2:16 p.m.

**Approval of Minutes:**

Ms. Cook asked for a motion to accept the minutes of October 10, 2024. Mr. Gardner motioned to accept the minutes of October 10, 2024. Ms. Patel seconded the motion. With a roll call vote, all in favor with one abstaining. Motion passes unanimously.

Ms. Cook introduced herself and asked if everyone would introduce themselves and tell everyone a little bit about themselves for the benefit of members that missed the first meeting.

**Updates:**

Mr. Gardner gave an update on fall sports, Drama Club production, the mock election, college fair, co-op and the financial aid night.

Ms. Cook gave an update on the huge success of this year's Open House. She stated there are currently over 400 applications for admission. Ms. Cook also gave updates on the state's proposal for a new admission policy, the mock election with over 600 students participating, Quarter 1 grades, student cabinet project on low-income students and parent/teacher night.

**Old Business:**

Open Meeting Law Materials & Certification – everyone has signed the certification.

Open Meeting Law Complaint – Ms. Cook noted it has been all taken care of.

**New Business:**

**Student Attendance Policy** – Ms. Cook distributed the state's definition of chronic absenteeism and student attendance and asked everyone to look at page 21 of the student handbook. There was a lengthy discussion on tardies and dismissals as well as the number of absences allowed.

**Master Schedule:**

Ms. Cook spoke about the master schedule that is being worked on and distributed the MassCore Framework. Ms. Cook asked for the groups support to move to MassCore Framework. The school council gave their support to move to MassCore Framework.

**Future Agenda Items:**

Follow up on attendance policy.

**Adjournment:**

Mr. Gardner made a motion to adjourn. Mr. Bagni seconded the motion. All in favor. Motion passes unanimously. Meeting adjourned at 3:20 pm.